

Carbonear Academy
Annual School Development Report 2016-2017





A Message From
TONY STACK
CEO / DIRECTOR OF EDUCATION (Interim)



The school development report for the 2016-17 school year outlines your school's successes in areas such as student achievement and professional development.

School development plans align with and support the Strategic Plan of the Newfoundland and Labrador English School District, and also give guidance to individual staff growth and development plans. Producing this report is not done to simply satisfy an administrative requirement, but rather it is an important exercise that captures what has been achieved in order to frame the next steps that schools must take to continually ensure the safety, security, and success of our students so that they may have all the tools needed to realize their full potential.

Our schools are full of passionate educators and staff who give of themselves every day to see a child realize their potential. Our teachers, support staff, administrators, school councils, parents, guardians, and students are truly invaluable as we set collective goals to take us into the future. Each and every member of our school communities has a role in creating an accomplished education system and please know we appreciate your support, feedback, and continued efforts as evidenced in this report.

Sincerely,

A handwritten signature in blue ink, appearing to be 'Tony Stack', written over a white background.

Tony Stack
CEO/Director of Education (Interim)



Message from Principal

This school development report for 2016-2017 school year is presented as the collective efforts of students, staff, parents/guardians, community members, and school council. This past year has been a very successful and rewarding year at Carbonear Academy. As this was my first year as principal of this great school it was a year of learning, growing and becoming familiar with the structures and policies of the school.

With reference to the school development model, this year Carbonear Academy completed its final year under the old the school development framework. Moving forward to next year, 2017-2018, we will participate in an internal review and a peer validation process under the direction of the new school development model which has been deployed by the Newfoundland and Labrador English School District. The internal review process will begin in the fall of 2017 and the peer validation to occur during spring of 2018.

With respect to our School Development Plan we will concentrate on two broad goals centered around student achievement in an inclusive environment and, secondly, focusing on creating a safe, healthy, respectful and socially just learning environment for all. We will endeavour to reach on our goals by focusing on objectives to strengthen our instructional practices and ensuring that internal and external achievement data is collated and analyzed to inform instruction. A more balanced program of assessment will be used to further improve student achievement.

All members of our school community have had an active role in developing our school development plan! Through active participation in action teams, recording action planning templates and being involved in the plan writing process has ensured that all school community members have engaged in the development of our plan.

During our internal review, next school year, members of the school community will be involved in the devising a new plan by working together to answer the guiding questions as outlined in the new school development model. Once this process is completed school groups will report back to the full school community to identify areas of strengths and challenges. These strengths and challenges will be the used to formulate a new school development plan which will be our focus during the next five years.

Byron King
Principal, Carbonear Academy

Message from School Council

On behalf of the Carbonear School Council I want to thank all teachers, students, support staff, board officials and community volunteers for making the 2016-2017 school year a very successful year. Carbonear Academy had many accomplishments in 2016-2017 year that provided instruction, memories and highlights for our aspiring students.

As a School Council, parents were continually informed on the school development process as well as student achievement through regular meetings that involved presentations and viewing of reports. Carbonear Academy looks forward to being involved in the continuation of the plan as well as ensuring that student achievement and an even safer and more inclusive school is attained in the 2017-2018 year.

David Kennedy

School Council Chairperson

Carbonear Academy

Overview of School

Our School Community

Carbonear Academy is an extremely busy and active school. This past school year we were quick to get all of our extra-curricular programs up and running. We are fortunate to have dedicated staff members, who regularly donate their time to after school and evening programs. In sports teams and/or intramurals we offered: soccer, softball, cross country, volleyball, basketball, gymnastics and ball hockey. Our students competed in many tournaments and always had a great showing. In Music and the Arts we offered: drama, a band program, junior and senior strings groups, school choirs and a glee choir, a hand drum group as well as a guitar group, a school rock band as well as art club.

We also had a skating program, offered as part of our Physical Education curriculum. The Physical Education teacher organizes opportunities for parents to either swap or donate skates and helmets, plus the school purchased some skates and helmets; all students are able to learn basic skating skills. This year we continued with some traditions that was started last year. At Christmas on the last day of school before Christmas holidays, all students sat together and had a breakfast with Santa provided free to all students. The cost of the meal was paid by our recycling proceeds, and it was prepared free of charge by the school community volunteers and members of Bethany United Church. It was a wonderful event and a great way to start off the holiday season. We also held our fourth “Shave for the Brave” event, which was held in our school gymnasium.

Our school also follows Positive Behaviour Supports (PBS). Staff and students believe in being proactive as opposed to reactive when dealing with behavior. We promoted PBS by teaching our Code of Conduct to our entire school population. We also started holding monthly PBS assemblies to celebrate our students’ successes.

Partnerships

Carbonear Academy is also supported within the community by many different groups and organizations. From monetary donations for our school breakfast program, to sports teams, to donations of back packs and school supplies, our school is very fortunate to be part of such a generous community. Groups who have consistently supported our school are:

Kiwanis Club of Carbonear
Carbonear Swimming Pool
Powell's Grocery Store
Bethany United Church
Subway
Concord Paving
Kids Eat Smart
Hickman Motors
Dominion
Knights of Columbus

Canadian Tire
Eastern Health
McDonald's
Tim Horton's
Robin's Donuts
Town of Carbonear
Eden Spa and Fitness
Noel Motors
Universal Corporate Wear

As of June 2017 Carbonear Academy had an enrolment of 452 students. We are a Kindergarten to grade 8 school located on the west side of the Avalon Peninsula. We serve two communities Carbonear and Freshwater. Our average class size is 20 students per class! We do offer late French immersion to our grade 7 and 8 students and we offer intensive core French to our grade 6 students. We avail of the services of a hearing and visual itinerant, as well as a speech language pathologist and an educational psychologist. Carbonear Academy has three custodians, and three student assistants.

Report on School Development Plan for Previous Year

Goal 1. To create a safe and caring school by ensuring that all members of our school community feel welcome and safe.		
Objective 1.1 To continue with school wide Positive Behaviour supports	Objective 1.2 To enhance school identity and spirit	Objective 1.3 To develop awareness of safe procedures when using various forms of media.
Evaluation 1.1 PBS was an integral part of our school culture during the 2016-17 school year.	Evaluation 1.2 All the strategies listed in our school development plan (school song, pep rallies, spirit days, Play4Fun Program) were utilized as a means to increase school identity and spirit. These strategies were very successful to increasing the level of school spirit in our staff and students.	Evaluation 1.3 Through on-going communication (Twitter, newsletters, memos, school website) with students, parents/guardians, and community members pertaining to safe procedures in school, the whole notion of school safety was a focus.

<p>Goal 2. Student will improve academic results both on provincial and school assessments in both Language Arts and Math.</p>		
<p>Objective 2.1 To create a positive school culture around Mathematics.</p>	<p>Objective 2.2 Students will use a variety of strategies to improve writing, incorporating and applying literary terminology, while responding to a range of text.</p>	<p>Objective 2.3 Students will increase their reading comprehension and writing skills.</p>
<p>Evaluation 2.1 Math Club was created and school-wide Math Day was established. The Math Itinerant at the District level visited the school and worked with teachers on Math writing. All of these activities enhanced the school culture in a positive way around Mathematics.</p>	<p>Evaluation 2.2 Strategies stated in our plan for 2016-17 were utilized and have had a positive effect on improving student writing.</p>	<p>Evaluation 2.3 The use of inferential questioning, flexible groupings, increased use of persuasive writing, and rotating non-fiction and fiction reading materials. All these strategies have been successful in increase student comprehension and writing skills.</p>

Included in this section is an **Operational Issues Report**. State the operational issues as outlined in the previous plan. List the actions that were taken to address the issues as well as comment, in the evaluation section, on how effective the actions were. If the issue was not adequately addressed, it should be carried forward to the current plan with new actions.

Operational Issues Report 2016-17

Year	Issue	Action	Evaluation
2016-17	Leaks in gym roof over equipment room	Notified Maintenance Supervisor	Leaks were fixed by removing siding from building and repairing damaged area.
2016-17	Heating/Air conditioning problem in certain rooms in the building.	Notified Maintenance Supervisor	Issue is being looked into however, as of now the problem is not fixed.

Actions for Change; Carbonear Academy is currently going through the internal review process and we are working on a new five year plan.

School Development Plan 2016 – 2017

Goal 1: Student will improve academic achievement in both literacy and numeracy.		
Objective 1.1: Students will be provided opportunities to increase academic performance.	Objective 1.2: Students will use a variety of strategies to improve writing, incorporating and applying literary terminology, while responding to a range of text.	Objective 1.3: Students will increase their reading comprehension and writing skills.

<p>Strategies:</p> <p>1.1.1 Formation of Guided Math Groups.</p> <p>1.1.2 Align format of school based assessment with provincial assessments.</p> <p>1.1.3 Regular communication with home regarding student progress.</p> <p>1.1.4 Provide opportunities for follow up assessments to enhance student performance.</p> <p>1.1.5 An increased focus on the use of Math language.</p>	<p>Strategies:</p> <p>1.2.1 Students will complete Constructed Response questions across all subjects (fiction & non-fiction).</p> <p>1.2.2 Continuation of modelling of paragraph and multi-paragraph writing.</p> <p>1.2.3 Increased use of literary terminology in the classroom.</p> <p>1.2.4 Continued usage of K-6 Literacy Plan and Assessment Framework</p>	<p>Strategies:</p> <p>1.3.1 Organize students in Flexible Groupings in grades 2 and 3 according to reading and writing needs.</p>
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<p>Indicators of Success:</p> <p>1.1.1 Groups established and result improving.</p> <p>1.1.2 More school based assessments with similar format to provincial assessments.</p>	<p>Indicators of Success:</p> <p>1.2.1 Increased usage of constructed response questions in all areas of the curriculum.</p> <p>1.2.2 Increase the amount of paragraph modelling.</p>	<p>Indicators of Success:</p> <p>1.3.1 Students in grades 2 and 3 working in flexible groups according to reading and writing need.</p>
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Goal 2. Support Plan	
Financial	Professional Development/Time Required
1.1.1	1.1.1

Goal 2: To create a safe and caring school by ensuring that all members of our school community feel welcome and safe.

Objective 2.1: To continue with school wide Positive Behaviour supports

Objective 2.2: To enhance school identity and spirit

Objective 2.3: To promote appropriate use of various forms of media.

Strategies:

- 2.1.1 Introduction of Land of Living Colors program to our Kindergarten student as part of character education.
- 2.1.2 Weekly PBS prize draws.
- 2.1.3 Monthly PBS celebration assemblies

Strategies:

- 2.2.1 Holding regular pep rallies/Spirit Days
- 2.2.2 Holding school wide events such as Christmas Breakfast.
- 2.2.3 Promote/teach students school song
- 2.2.4 Grade 2 and 3 students participate in Play4Fun program.

Strategies:

- 2.3.1 Continuation and review of Digital Citizenship Lessons as provided by the District.
- 1.3.2 Students will continue to access, analyze, evaluate and produce different forms of media in a safe and caring environment.

<p>Indicators of Success:</p> <p>2.1.1 Feedback from students, teacher and guidance counsellor.</p> <p>2.1.2 Number of prizes given out to students.</p> <p>2.1.3 Level of enthusiasm and attendance at assemblies.</p>	<p>Indicators of Success:</p> <p>2.2.1 Amount of student participation.</p> <p>2.2.2 Attendance at Christmas Breakfast</p> <p>2.2.3 Number of students who know lyrics to song</p> <p>2.2.4 Feedback from Students</p>	<p>Indicators of Success:</p> <p>2.3.1 Evaluation of Digital Citizenship lessons.</p> <p>2.3.2 Teacher observation.</p>
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Goal 1. Support Plan	
Financial	Professional Development/Time Required
<p>2.1.1 Monies needed to purchase prizes for the promotion of PBS program. Approximately \$200.</p>	<p>2.1.1 No PD required but resources would need to be purchased early in the school year to support PBS.</p>

Operational Issues for 2016-17

Operational Issue	Intended Action
Finish Bathroom in third kindergarten classroom	To be completed by District maintenance team.
Air conditioning unit not functioning properly in some classroom	Maintenance supervised notified! Issue is being addressed although not completed at this time.

Carbonear Academy

School Development Plan 2017- 2022

Goal 1: To improve student achievement across curricular areas in an inclusive environment.		
<p>Objective 1.1: Enhance the instructional practices used on a regular basis to improve teaching and learning.</p> <p>Strategies:</p> <p>1.1.1 Enhance learning, innovation, life and career skills at all grade levels.</p> <p>1.1.2 Effectively implement various technologies into the instructional practice at all grade levels. (Actions: PL in dealing with various aspects of technology, information and communication, Google Classroom, iPads, Chrome Books, Team Boards, Homework Sites.)</p>	<p>Objective 1.2: Enhance the collation, analysis and response to internal and external student achievement data to inform instruction.</p> <p>Strategies:</p> <p>1.2.1 Write subject/strand specific SMART action plans to address identified instruction/student learning needs determined from data.</p> <p>1.2.2 Continue to respond to students who are academically at-risk.</p>	<p>Objective 1.3: Increase the use of assessment for and as learning at all grade levels to improve student achievement.</p> <p>Strategies:</p> <p>1.3.1 Provide more Assessment for Learning opportunities at all grade levels.</p> <p>1.3.2 Provide more Assessment as Learning opportunities at all grade levels.</p>

<p>1.1.3 Consistently implement the Service Delivery Model (Actions: referral process)</p> <p>1.1.4 Promote more reflective practice across all grade levels and subject areas (Actions: reference to debriefing after guided reading, self-reflection, work with Math Itinerant 7-8, NST primary and elementary, finding time to meet after school)</p> <p>1.1.5 Provide more opportunities for teacher directed professional learning based on the needs identified in the Professional Learning Plans.</p>		
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Goal 1. Support Plan	
Financial	Professional Development/Time Required
1.1.1 RAZZ Kids - \$1300.00?	1.1.1 Professional development opportunities for teachers on Leveled Literacy Intervention kits.

Goal 2: To cultivate wellness, respect and responsibility in a safe, caring, healthy and socially just learning environment.

Objective 2.1: Continue to develop a safe, caring, healthy and inclusive environment to increase students' sense of wellness.	Objective 2.2: Continue to build a collaborative culture to ensure that more members of the school community are connected and involved with the school.
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<p>Strategies:</p> <p>2.1.1 Consistently communicate and implement appropriate standards for student behavior at all grade levels. (Actions: Communication of Code of Conduct, consistent implementation of PBIS, fully implement Review 360, School Emergency Response Teams, CPI teams, teachers getting to duty on time, LGBTQ – access to information)</p> <p>2.1.2 Promote positive mental health activities and programs for students (Reference to mental Health Committee, Mental Health Training, Teacher Mental Health, Go To Training).</p> <p>2.1.3 Provide more opportunities for students to be physically active.</p>	<p>Strategies:</p> <p>2.2.1 Promote more meaningful opportunities for parent/guardian involvement in the school community (Actions: effective communication, promoting positive attendance, attendance at parent/teacher interviews, curriculum night, interest in School Council)</p> <p>2.2.2 Promote greater student responsibility in all aspects of their education (Actions: implement student attendance protocols).</p>
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Goal 2. Support Plan	
Financial	Professional Development/Time Required
2.1.1 Prizes for PBIS awards	2.1.1 Staff Professional Development on GO TO TRAINING, March 2018

Operational Issues for 2017- 2022

Operational Issue	Intended Action
Technology doesn't always work	Upgrade and replace non-functional technology. Have computer technician assess the need to repair or replace equipment.
Building and playground accessibility	Wheelchair accessible ramp for playground.
Too many announcements during instructional time	Public address announcements to be made only during homeroom periods and unstructured time.
Doors left open	Maintenance supervisor to repair doors to allow for proper opening and closing.