

# **Annual School Development Report 2016-2017**

**Cabot Academy  
P.O. Box 39  
Western Bay, NL  
A0A 4J0  
709-598-2260**



## **Vision**

The vision of Cabot Academy is: “The Student First”

## **Mission**

The mission of Cabot Academy is: “Making a Difference”



A Message From  
**TONY STACK**  
CEO / DIRECTOR OF EDUCATION (Interim)

The school development report for the 2016-17 school year outlines your school's successes in areas such as student achievement and professional development.

School development plans align with and support the Strategic Plan of the Newfoundland and Labrador English School District, and also give guidance to individual staff growth and development plans. Producing this report is not done to simply satisfy an administrative requirement, but rather it is an important exercise that captures what has been achieved in order to frame the next steps that schools must take to continually ensure the safety, security, and success of our students so that they may have all the tools needed to realize their full potential.

Our schools are full of passionate educators and staff who give of themselves every day to see a child realize their potential. Our teachers, support staff, administrators, school councils, parents, guardians, and students are truly invaluable as we set collective goals to take us into the future. Each and every member of our school communities has a role in creating an accomplished education system and please know we appreciate your support, feedback, and continued efforts as evidenced in this report.

Sincerely,

A handwritten signature in blue ink, appearing to be 'Tony Stack'.

Tony Stack  
CEO/Director of Education (Interim)



## **Message from Principal and School Council**

The annual school report is an overview of the 2016-2017 school year. This report outlines a variety of information for our school. The report outlines the many successes for the past school year and as well gives a direction for the current school year through the School Growth & Development Plan for Cabot Academy. The School Growth Plan is in the fifth year of a five year cycle, with each year requiring adjustments to meet the goals and objectives of the plan.

The information presented provides goals, objectives and strategies to promote student achievement in a safe and caring learning environment. The details are contained in the School Development Plan for the current school year and a report on the progress of our School Development Plan for the previous school year.

The information is provided using a series of provincial assessment scores which compares the school's performance to the region and province. Also, internal data is assessed for each grade level. The successes and challenges of this variety of information provides the direction for the School Growth & Development Plan. The goals are general in nature in keeping with the district's strategic plan. The objectives are focused to be more specific and are evaluated for effectiveness. Strategies and Indicators of Success are also outlined in the School Growth Plan. These strategies and indicators provide a direct focus for areas of challenge.

Our school's performance is a result of the dedication of our "Cabot Community". The efforts of staff, parents and community have enhanced the educational experience of our students and provided the learning opportunities to build a strong foundation for future success.



## **Message from School Council**

Our School Council maintained a full compliment of members throughout the past school year. Meetings were held on a regular basis. As a school council we were involved with the details of student performance and the overall school growth and development process. The information proved beneficial as we progressed through the year for the benefit of our students. As well the school council was directly involved with the breakfast program. Throughout the year the council was also directly involved in various school activities and events such as Staff Appreciation Week, Breakfast with Santa, Recycling challenges, a Retirement Luncheon, and generally volunteering when requested. The school council appreciated and supported the efforts of school staff and the support of the entire Cabot School Community for helping to achieve the successes of the 2016-2017 school year.

## Overview of School

Cabot Academy is located on the north shore of the Avalon Peninsula. The catchment zone for our Kindergarten to Grade Six students extends from Caplin Cove to the north and Kingston to the south, a total of fourteen communities in a rural setting. The enrolment for 2016-2017 was 119 students.

Our support staff consisted of personnel allocation of one student assistant at 5 hours, one full-time custodian and one full-time secretary.

In addition we have professional services available on an itinerant basis from our regional office.

The average class size was 16.7 students with each grade grouping receiving individual classroom instruction.

Grade	K	1	2	3	4	5	6	Total
Enrollment	23	15	16	16	20	19	10	119

-Enrollment as of June 2017.

### **Key Highlights/Special Projects**

Kinderstart	Leadership Team	Annual Science Fair
Anti-bullying Program	Classroom Libraries	Education Week
National Volunteer Week	Thanksgiving Assembly	Recycling
Parent volunteers	Terry Fox Run	Literacy Program
Pre-School Program	Tutoring for Tuition	NS Volunteer Fire Dept.
Annual Heritage Fairs	Janeway Day	Math Days
NS Ambulance	Winter Fun Day	Harvest Run
Remembrance Day Assembly		
Grade Six Celebration		
Public Speaking Gr. 4,5,6		
Intramural Program		
Breakfast Program		
Safe& Caring Schools Committee		
Storytime		
100 <sup>th</sup> Day Celebration		
Cultural Connections		
Healthy Commotions Day		

## **Partnerships**

Presented below is a listing of partnerships which exists and have been developed throughout the year:

- Baccalieu Lions Club
- Eastern Health
- Kids Eat Smart Foundation
- Multi-Materials Stewardship Board
- Newspapers in Education
- North Shore Ambulance Association
- North Shore Volunteer Fire Department
- Royal Canadian Mounted Police
- School Milk Foundation

## Summary Report on the School's Most Current Data

### Internal Assessment Data

#### Reading Records for Grades 1 and 2

#### Grade 1: Percentage of Students (in June) at or above the Provincial benchmark

Grade 1 Enrolment = 15

2013/14			2014/15			2015/16			2016/17		
School	Region	Province									
44.4	54.7	54.0	53.3	56.5	54.7	37.5	57.1	55.1	20.0	47.1	45.5

#### What do these results tell us?

- The four school years presented above indicate our school has underperformed as compared to both the region and the province in terms of the grade one reading benchmark assessment.
- An examination and adjustments of current practices and strategies is ongoing to improve reading levels.

## Grade 2: Percentage of Students (in June) at or above the Provincial benchmark

Grade 2 Enrolment = 16

2013/14			2014/15			2015/16			2016/17		
School	Region	Province									
66.7	61.6	60.5	60.0	61.2	59.2	29.4	56.5	57.4	31.3	56.8	57.7

### What do these results tell us?

- For the school years 2013/14 and 2014/15, our school performed at or above both region and province scores.
- For the school years 2015/16 and 2016/17, our school underperformed significantly as compared to both region and province.
- Initiatives are in progress to determine the challenges presented by the school's scores for the 2016/17 school year.

**Internal Assessment Data from BEV Tables**

**Percentage of students scoring three or four by grade and strand.**

<b>Grade</b>	<b>Statistics &amp; Probability</b>	<b>Space &amp; Shape</b>	<b>Patterns &amp; Relations</b>	<b>Number Sense</b>	<b>Reading &amp; Viewing</b>	<b>Writing &amp; Representing</b>	<b>Listening</b>	<b>Speaking</b>	<b># of Students</b>
<b>K</b>	<b>N/A</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>95</b>	<b>95</b>	<b>100</b>	<b>100</b>	<b>21</b>
<b>1</b>	<b>N/A</b>	<b>100</b>	<b>100</b>	<b>80</b>	<b>40</b>	<b>67</b>	<b>100</b>	<b>93</b>	<b>15</b>
<b>2</b>	<b>94</b>	<b>100</b>	<b>82</b>	<b>94</b>	<b>81</b>	<b>88</b>	<b>88</b>	<b>94</b>	<b>16</b>
<b>3</b>	<b>88</b>	<b>88</b>	<b>75</b>	<b>57</b>	<b>82</b>	<b>56</b>	<b>82</b>	<b>82</b>	<b>16</b>
<b>4</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>84</b>	<b>79</b>	<b>100</b>	<b>100</b>	<b>20</b>
<b>5</b>	<b>72</b>	<b>77</b>	<b>78</b>	<b>72</b>	<b>72</b>	<b>73</b>	<b>72</b>	<b>72</b>	<b>19</b>
<b>6</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>90</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>10</b>

- Student performance is generally acceptable in the areas indicated for English Language Arts and Mathematics.
- There are areas of concern in Grade 3 Math (Number Sense), Grade 1 ELA (Reading and Viewing, Writing and Representing), and Grade 3 ELA (Writing and Representing).
- Number Sense requires strategies for improvement at the Primary Level.
- For the Elementary Level various strands of the Language Arts program present challenges which will have to be remediated through the School Growth & Development Plan.

## Report on School Development Plan for 2016 - 2017

<b>Goal 1. To improve student achievement in a 21<sup>st</sup> century learning environment</b>		
<b>Objective 1.1:</b> Use provincial and school-based assessments data to direct instruction and increase levels of achievement in numeracy and literacy for this school year.	<b>Objective 1.2:</b> Increase the understanding and utilization of diverse teaching and assessment strategies to promote inclusion for this school year.	<b>Objective 1.3:</b> Increase the utilization of technology in teaching and learning practices for this school year.
Evaluation 1.1 1.1.1 Collectively analyzed the results of internal and external data and implemented interventions to address challenging areas. 1.1.2 Used BAS kits to identify instructional reading level of each learner. 1.1.4 Began implementation of LLI.	Evaluation 1.2 1.2.1-1.2.2 Provided PD for Differentiated Instruction, Assessment and Inclusion strategies. 1.2.3 Continued to use Daily 5 and Literacy Block practices.	Evaluation 1.3 1.3.1-1.3.2 Acquired additional iPads and continued to incorporate iPad use in the classroom. 1.3.3 Increased use of G.A.F.E. and Google Classroom for instruction and assessment.

<b>Goal 2. Continue to promote a safe, caring and socially just environment through effective community.</b>		
Objective 2.1 Continue to promote the Cabot Bee's with addition of respect toward digital citizenship during this school year.	Objective 2.2 Continue to effectively deliver the service model during this school year.	Objective 2.3 Continue to communicate between home and school to promote curricular, co-curricular, extracurricular activities during this school year.
Evaluation 2.1 2.1.1 Ongoing. Developed a school song that students learned and sang. 2.1.2 Displayed Cabot Bees Posters and Behavioural Matrix throughout the school. 2.1.3 Continued to implement Grades 1-6 provincial guidelines for Digital Citizenship.	Evaluation 2.2 2.2.1. Continued to use inclusive practices during daily instruction. 2.2.2 Maintained up to date documentation. 2.2.3 Focused on early identification and intervention to meet student needs.	Evaluation 2.3 2.3.1 Continued use of communication tools such as student agendas, homework pages, school website, synrevoice, newsletters and social media.

## Operational Issues Report 2016-2017

<b>Year</b>	<b>Issue</b>	<b>Action</b>	<b>Evaluation</b>
2016-17			
	Acquire additional Interactive Whiteboards	Approved	Incomplete. There are still classrooms/teaching spaces that do not have Interactive Whiteboards.
	Chain link fencing for sports court	Requested	Incomplete
	Interior painting	Requested	Incomplete
	Cafeteria and classrooms require painting	Requested	Cafeteria and IRT 2 Room completed.

## Actions for Change

<b>Goal 1. To improve student achievement in a 21<sup>st</sup> century learning environment</b>		
Objective 1.1 Enhance the collation and analysis of student achievement data to direct instruction and increase levels of achievement in numeracy and literacy	Objective 1.2 Increase the understanding and utilization of diverse teaching and assessment strategies to promote inclusion.	Objective 1.3 Increase the utilization of technology in teaching and learning practices.
Actions for Change 1.1 <ul style="list-style-type: none"> <li>• Stronger focus on comprehension</li> <li>• Continued emphasis using Literacy Blocks</li> <li>• Monthly administration of the Benchmark Assessment System</li> </ul>	Actions for Change 1.2 <ul style="list-style-type: none"> <li>• Daily/weekly use of the Leveled Literacy Kit</li> <li>• All Classes using Daily Five</li> <li>• Continued use and review of Assessment Portfolios</li> </ul>	Actions for Change 1.3 <ul style="list-style-type: none"> <li>• Requirement for interactive white boards in every teaching space</li> </ul>

<b>Goal 2. Continue to promote a safe, caring and socially just environment through effective community.</b>		
Objective 2.1 Continue to promote the Cabot Bees with addition of respect toward digital citizenship	Objective 2.2 Continue to effectively deliver the service model	Objective 2.3 Continue to communicate between home and school to promote curricular, co-curricular, extracurricular activities
Actions for Change 2.1 <ul style="list-style-type: none"> <li>• Develop more specific standards</li> <li>• Continue to use song/chant to promote P.B.S.</li> </ul>	Actions for Change 2.2 <ul style="list-style-type: none"> <li>• Earlier identification and intervention</li> <li>• Timely pre-referral where necessary</li> </ul>	Actions for Change 2.3 <ul style="list-style-type: none"> <li>• Use “Cabot” Twitter account</li> </ul>

## School Development Plan for Current Year: 2017 - 2018

<b>Goal 1: Increase student achievement in Numeracy and Literacy.</b>		
<b>Objective 1.1:</b> Increase reading levels to meet grade level expectations by the end of the school year.	<b>Objective 1.2:</b> To increase student understanding of number concepts and operations to meet grade level expectations by the end of the school year.	<b>Objective 1.3:</b> To increase writing skills and strategies to meet grade level expectations by the end of the school year.
<b>Strategies:</b> 1.1.1 - LLI Training 1.1.2 - Family Literacy Days (1 per term) 1.1.3 – Send home Information Packages for parents regarding reading strategies and importance of reading. Use synrevoice, newsletters, website, email, etc. to notify parents. 1.1.4 - Utilize IRT time to enhance guided reading sessions.	<b>Strategies:</b> 1.2.1 - Math nights (1 per term) 1.2.2 - Math challenge of the week and link participation to House League points. 1.2.3 - Information packages for parents to explain math strategies and concepts. Use synrevoice, website, email, etc. to notify parents. 1.2.4 - Incorporate math activities with special events (Halloween, Easter, etc.)	<b>Strategies:</b> 1.3.1 - Purchase headsets for speech to text 1.3.2 - Utilize technology (computers, iPads) to enhance writing. 1.3.3 - Promote journal writing, blogging, collaborative writing activities, online. 1.3.4 - Provide parents with writing expectations (writing exemplars, forms of writing, etc.)
<b>Indicators of Success:</b> 1.1.1 - LLI implemented in classrooms 1.1.2 - Family participation 1.1.3 – Improved student performance on reading assessments and activities 1.1.4 – Improved reading levels	<b>Indicators of Success:</b> 1.2.1 – Parent interest and involvement 1.2.2 – Student excitement to participate; improved scores on Math assessments 1.2.3 – Improved homework completion, improved scores on Math assessments 1.2.4 – Increased student enthusiasm for Math activities, improved Math scores	<b>Indicators of Success:</b> 1.3.1 – Enhanced completion of writing activities by all students 1.3.2 – Improved writing skills 1.3.3 – Improved personal expression through writing 1.3.4 – Improved scores on writing assessments

<b>Goal 1. Support Plan</b>	
<b>Financial</b>	<b>Professional Development/Time Required</b>
1.1.1. - Purchase LLI kit (Red kit) 1.1.2 - Purchase resources/incentives 1.2.1 - Purchase resources/incentives 1.2.2 - Purchase resources/incentives 1.2.4 - Purchase resources/incentives 1.3.1 - Funding for headsets 1.3.2 - Purchase iPads and Chrome Books	1.1.1 - LLI Training for teaching staff

<b>Goal 2: Continue to promote a safe, caring and socially just environment through effective community.</b>		
<b>Objective 2.1:</b> Continue to promote the Cabot Bees Behavioural Expectations, including digital citizenship, during this school year.	<b>Objective 2.2:</b> Continue to effectively deliver the service model during this school year.	<b>Objective 2.3:</b> Continue to communicate between home and school to promote curricular, co-curricular, extracurricular activities during this school year.
<b>Strategies:</b> 2.1.1 Promote pride in our school and school community through continued use of school song/chant 2.1.2 Promote Positive Behaviour Supports by distributing Cabot's Best BEEhaviour cards for Friday draws when students demonstrate school expectations 2.1.3 Continue to involve students and the Student Council in the planning and implementation of school assemblies and special events 2.1.4 Develop a House League System to promote school involvement and positive sense of school culture	<b>Strategies:</b> 2.2.1 Utilize inclusive and DI practices in the classroom 2.2.2 Maintain accurate and up to date SSS documentation 2.2.3 Timely identification of student needs and initiation of pre-referral	<b>Strategies:</b> 2.3.1 Continue to use communication tools such as student agendas, homework page, Google Docs, synrevoice, newsletters, Twitter and other social media.
<b>Indicators of Success:</b> 2.1.1 Students sing the school song at various assemblies and activities 2.1.2 Increased demonstration of expected behaviours and respect on a daily basis 2.1.3 Students host and emcee special activities and events 2.1.4 Increased student participation in organized school activities and events	<b>Indicators of Success:</b> 2.2.1 Increased student achievement 2.2.2. Increased communication between the service delivery team and teaching staff 2.2.3 Completion of pre-referral documents; student modifications and accommodations put in place in timely manner	<b>Indicators of Success:</b> 2.3.1 Greater awareness of school life and participation in school sponsored activities and events

**Goal 2. Support Plan**

<b>Financial</b>	<b>Professional Development/Time Required</b>
2.1.2 Funding to purchase prizes for Friday draws 2.1.3 Funding to purchase a BEE Mascot to promote Cabot's Best BEEhaviours 2.1.4 Funding to purchase House League bandanas for every student to wear during special events and activities	2.1.1 PD for teacher/student wellness during the current school year. (Time permitting)

**Operational Issues for 2017-2018**

<b>Operational Issue</b>	<b>Intended Action</b>
Acquire additional Interactive Whiteboards	Approved
Chain link fencing for sports court	Requested the last four school years
Interior Painting	Requested the last four school years
Safety lines painted on parking lot	Requested