

DIVISION: PROGRAMS

Policy #: PROG – 309

POLICY NAME

RESEARCH STUDIES AND SURVEYS

POLICY STATEMENT

The Board for the Newfoundland and Labrador English School District (the District) is committed to building local knowledge of teaching and learning by supporting and facilitating education-related research studies throughout the District.

BACKGROUND

The Board recognizes the importance of using research to inform teaching and learning and educational practices, as well as the many benefits of research to student achievement. Therefore, the Board will support and encourage research within the District, and will endeavour to facilitate education-related research requests.

SCOPE

This policy applies to all individuals and groups, both internal and external to the District, who wish to engage employees/students in a research study/activity. All such research initiatives will be governed by the contents of this policy and its associated administrative regulations. This policy does not apply to Government of Canada or Government of Newfoundland and Labrador mandated or supported research projects or surveys.

POLICY DIRECTIVES

1. To be eligible to conduct research within the District, the researcher is required to be:
 - working at the graduate or post-graduate level of studies, or an equivalent level approved by the CEO/Director of Education or designate; or
 - conducting research for an accredited agency where the research is deemed, by the CEO/Director of Education or designate, to have the potential to benefit teaching and student learning.

 2. All approved research will adhere to other District policies and procedures.
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APPROVED: February, 2018

AMENDED: _____

3. Requests for permission to conduct research must be submitted in writing, on an application form developed by the District, to the CEO/Director of Education, or designate.
4. Notwithstanding District approval, school participation in a research study that is not required by law, or mandated by the District, is at the discretion of the school administrator.
5. All participants involved in a research study or survey must be made aware that their participation is wholly voluntary.
6. When a request to conduct research has been approved at the District and school level, the researcher must ensure this policy and associated administrative procedures/regulations are strictly followed.
7. All research requests must meet the Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans <http://pre.ethics.gc/english/policystatement.cfm>.
8. The researcher is fully responsible for organizing and conducting the research project. The District takes no responsibility in conducting the research, and will not be held liable for any negative impacts relating to a research effort.

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